

CHARTER
JCCA LANDSCAPE COMMITTEE

Purpose:

To oversee such activities as are necessary to ensure the continued vitality and beautification of the common areas of the Community as well as individual homeowner compliance with established landscape standards and regulations; and to refer view related vegetation issues to the Architectural Committee per the CC&R's, Article V, Section 2.

Membership:

The Landscape Committee shall be comprised of no less than three nor more than seven homeowners who shall be appointed by the Board of Directors. Each member serves at the pleasure of the Board of Directors, unless h/she resigns. A majority of the members shall be necessary to constitute a quorum for transaction of business.

The Committee shall elect a chairperson from within the committee who will be responsible for submitting activity reports periodically to the Board of Directors; setting meeting agendas; assigning committee tasks; and presenting the proposed budget to the Finance Committee.

Term limits:

Each Board appointed member of the Committee serves a three year term. A Committee member may request to serve an additional three years.

Responsibilities:

- ❖ To develop and recommend a proposed annual budget for the projected expenditures pertaining to landscape in JCCA for each fiscal year.
- ❖ To review monthly expenditures for landscape related budget items and make recommendations on items that are over budget or need to be adjusted.
- ❖ To review Landscape Maintenance Requests submitted by homeowners; approve or disapprove these request based on LC guidelines
- ❖ To provide assistance to homeowners who desire to renovate their front/side yards by providing a list of LC recommended vegetation.
- ❖ To assist homeowners and the Association by developing procedures and forms to facilitate landscape maintenance.
- ❖ To develop short and long range plans to address landscape renovations to reduce water usage.
- ❖ To ensure that Association trees are trimmed on a regular basis and to replace trees that are removed with appropriate drought tolerant and height appropriate trees.
- ❖ To recommend the need for consultant services; review and evaluate consultant proposals; make recommendation to the Finance Committee and Board of Directors.
- ❖ To hear homeowner vegetation related view concerns and make recommendations to the Architectural Committee for their consideration.
- ❖ To regularly inspect assigned landscape areas and make recommendations to improve existing landscape.
- ❖ To work with the General Manager and the Landscape Foreman to ensure that the landscape is well maintained and issues/concerns are resolved in a timely manner.